

ITMC MINUTES

May 2, 2012

Attendees

Department of Natural Resources
Office of Public Defender
Department of Fish, Wildlife, and Parks
Department of Transportation
Teachers' Retirement System
Department of Justice
Department of Environmental Quality
Department of Administration, SITSD
Department of Corrections
Legislative Services Division
Department of Public Health and Human Services
Local Government-Ravalli County
Office of Public Instruction
MPERA
Montana Arts Council
Department of Commerce
Judicial Branch
Department of Higher Education
State Library
State Fund
Department of Administration
Secretary of State's Office
State Auditor's Office

Bill Anker
Kyle Belcher (phone)
Barney Benkelman
Tom O'Sullivan (designee)
Rick Bush
Mike Cochrane (designee)
Daniel Chelini
Gordy Conn
John Daugherty
Steve Eller
Daniel Forbes
Joe Frohlich (phone)
James Gietzen
Bill Hallinan
Kristin Han Burgoyne
Larry Krause
Lisa Mader
Edwina Morrison
Evan Hammer (designee)
Stacy Ripple
Michael Sweeney
Mark Van Alstyne
Joshua Tuman (designee)

Guests

IBM – Jim Clark; **DLI** – Judy Kelly; **DOR** – John Levick; **Dell** – Andrea Keno, Tom Warner; **SABHRS** – Ed Glenn; **HHS** – Teri Lundberg (phone); **CenturyLink** – Pat McGlenn; **Symantec** – Michael Dean, Jake Christensen, Greg Giles; **Gartner** – Shawn Engel; **Cisco** – Adam Kopczuk; **DLI** Judy Kelly (phone); **Oracle** – Cordell Perigo, Channing Quist; **URL Intergration** – Liz Pearson;

SITSD Attendees

Lynne Pizzini, Tammy LaVigne, Cheryl Pesta, Kyle Hilmer, Chris Kuntz, Irv Vavruska, Pat Boles, Dave Carlson, Stephen Forrest, Gary Poepping, Tom Murphy, Jim Ashmore, Jim Sheehy, Penne Beto, Robin Trenbeath, Mike McKillips, Audrey Hinman, Aslinn Ferrell-Merriman, Scott Lockwood, Stuart Fuller, and Julie Kriedeman

Call to Order and Introductions

- Welcome and Introductions - Bill Hallinan, MPERA

Minutes

April 4, 2012 Minutes Adoption

- A motion for approval of [minutes](#) was made by Dan Chelini, and seconded by Barney Benkelman.
- Unanimously approved as written.

Efficiency Plus (E+) Commercial Industrial Programs - Dave Bausch, Vicki Lynne, Justin Hyatt, NorthWestern Energy

- Tammy LaVigne introduced guests Dave Bausch with NorthWestern Energy, Justin Hyatt with KEMA, and Vicki Lynne with NCAT.
- Talked about incentive money available to state agencies, local government and residential consumers.
- [Efficiency Plus \(E+\) Commercial Industrial Programs Presentation](#)

Election Process and Discussion – Bill Hallinan, MPERA

- ITMC Election Process [draft](#) (Adopt) – Bill Hallinan, MPERA ** Action Item**
- Barney suggested on page 2, bullet 4 to add per agency.
- Motion to adopt as modified made by Rick Bush, John Daugherty seconded and unanimously approved.
- Will have out in a couple of week then will follow the process.

Communities of Interest and Working Group

802.1XUpdate – Jim Sheehy, SITSD

- Schedule on target to have switch upgrade to handle dynamic VLANs by May 31.
- August 1, will start failing devices that are not authenticated.
- April 20, had planned if a device failed it would connect to a sponsored guest internet access. Found that worked for computers but not other things.
 - When a device fails agencies will provide information to NTSB.
- Will roll out in increments advising agencies when that happens.
- Jim answered questions.

New SITSD Email Archive Service – Chris Kuntz, SITSD

- Most have seen email archiving in their budget originally was a replacement for legal hold.
- Discovered customers want to get rid of PST files.
 - Email archiving provides a folder to dump emails, which exist on the cloud service.
 - You are able to classify and put retention policies around the information in those folders.
 - Customers choose the number of mail boxes they want.
- For legal hold have the choice of static legal hold.
- You will have ability to have mailbox and multi-mailbox searches.
- Expect to have available for FY14 and maybe sooner.
- Will be a flat rated.
- Chris answered questions.

NMG Updates and Happenings – Chris Kuntz, SITSD

- Good turnout and demos at NMG meetings.
- On May 11, NMG demo on Real Time Communications.

Mobile Computing Share-Fest'12 – Gordy Conn, SITSD

- Many are interested in sharing ideas. We have reserved DEQ room 111 for Friday Jun 1, 11:30 to 1:30.
- Sending out an email after this meeting please RSVP.

MT Gov Templates – Audrey Hinman, SITSD

- Redesigned templates will be available on May 29.
- We are finishing up on testing.
- We will be available to assist you with the change.
 - All the communication and information you need is at template.mt.gov.
 - You should be able to do the conversion in a couple of hours.
- These templates are required by any executive branch agency that reports to the governor.
- Phase 2 is the redesign of mt.gov home page.
 - To see the direction we are headed look at Utah.gov or Colorado.gov.
- Q. Asked if we will do again?
 - Audrey answered yes and a lot of work we are doing will make it easier to do changes.
- We have a variety of web service for you to choice from.

Enterprise Policy Updates – Stephen Forrest, SITSD

- Months ago when introduced [Policy Alignment](#) and started getting questions, input, and suggestions.
- We are just about ready to show the drafts of this. Simplified documents, going from 60 policy documents down to 9, simplified service conditions, and simplified language.
- This will go through a normal policy process.
- Ball parked timeline for August 1 to October 1.
- Q. Asked will be cross walk to go from 60 to 9?
 - Yes this effort is separate from security policy but is complementary.
- If interested in being in an advisory group let Michael Sweeney know at 444-6720 or MSweeney@Mt.gov

ISMG Update and Enterprise Security Discussion - Jim Ashmore and Pat Boles, SITSD

- Jim Ashmore provided Information Security Managers Group (ISMG) [update](#) .
- Pat Boles the general description we provided of what you were doing for your information security plans we are calling that the compliance criteria for meeting the Information Security Program Policy.
- Our direction from an enterprise perspective is to do this efficiently and effectively to meet everyone's requirement.

Biennial Budgeting Process – Doug Volesky, SITSD

- Went over the timeline; reviewing the spread sheet that are in until May 21 to rerun rates and give service owners time to look at services and utilization.
- The last two weeks of May owners will review spread sheets. The Budget Office wants FY14 & 15.

- May 22, a half day presentation with service providers to answer questions.
 - Rick Bush suggested 1 hour reviews.
 - Please send thoughts to Doug Volesky or Gordy Conn.
- In June we will take the finals spread sheets and budgets and rerun and submit a number of reports for the Budget Office by July 9.
- August 1, OBPP will send out budget instructions for fixed cost schedules. August 3, will have workshops for fixed cost.

Member Forum –

- Kyle Hilmer wants feedback on new Service Desk software. Please call him at 444-5476 or put in a service ticket.
- Mark Van Alstyne you can use “MVP- My Voter Page” <https://app.mt.gov/voterinfo/> to check voter registration status, track absentee ballot, and get a sample ballot.

Public Comment – N/A

Meeting Adjourned – at 10:45 a.m.

Parking Lot (future agenda items) Desktop Virtualization, Enterprise GIS Taskforce, PST's, Email Archiving, and Electronic Forms, Identity Management